



10th Japan International SAMPE Symposium
November 27-30, 2007
Tokyo Big Sight, Tokyo, JAPAN

- GUIDE for AUTHORS -

Submission of Papers

The proceedings of the 10th Japan International SAMPE Symposium will be provided on CD-ROM. Therefore, the manuscripts must be prepared electrically. The **PDF** document file of your paper should be submitted via e-mail by the following *deadline*.

When you convert your original file to the PDF file, all fonts should be embedded. You should check the quality of your PDF file before your submission. The editors are not responsible for the quality of your PDF file. If you cannot make a PDF file, please send only your original electronic file. (Microsoft Word is preferred to make the file.)

E-mail address for paper submission: **jisse10@smart.k.u-tokyo.ac.jp**

The signed **Copyright Clearance Form** and **Registration Form (only for a non-Japanese)** of the speaker should be e-mailed to the above e-mail address with your PDF file.

Deadline

Please send us your paper(s) well before the deadline to ensure their inclusion in CD-ROM. Please note that the paper will be reviewed before publication. **The absolute deadline is 31st August 2007.** No paper cannot be included in CD-ROM if received later than this date. Symposium registration and payment of the registration fee are required for your paper submission. Early bird discount on the symposium registration is applicable by 31st August 2007.

Manuscript preparation

In order to ensure a uniform layout, the instructions for manuscript preparation given below should be observed.

Paper

A4 size using single spacing.

Length

The length of the paper should not exceed **6** pages, including all figures, tables, references, etc.

Margin

Upside: 2.5 cm (1 in.)

Right and Left: 2.5 cm (1 in.)

Downside: 3.0 cm

Text

Suggested font for printing as follows:

<i>Title & Major heading</i>	<i>14pt Arial Bold</i>
<i>Heading</i>	<i>12pt Times-Roman Bold</i>
<i>Subheading</i>	<i>12pt Times-Roman Bold Italic</i>
<i>Sub-subheading</i>	<i>12pt Times-Roman Italic</i>
<i>Body Text</i>	<i>12pt Times-Roman</i>

Major headings should be in bold and uppercase, headings in bold using sentence case, subheadings in bold italics using sentence case, and sub-subheadings in italics using sentence case.

Title

The title should be in BOLD CAPITAL LETTERS, centered across the page with the first line of the title 3.8cm from the top margin. The author(s) name and affiliation, using upper and lower cases appear as follows:

- Title of the paper in capital letter
- Name of authors.
- Name of organization (possibly abbreviated) of authors.
- Address of the organization
- Email address of the corresponding author

Abstract

The abstract should begin double space below the affiliation titling abstract which should be capitalized and centered, not exceeding 200 words, outlining in a single paragraph the summary (not an introduction) containing objectives, observations, and conclusions.

Key Words

Authors should select a maximum of three key words to make the paper readily available to the searcher. Double space below the abstract, print KEY WORDS in all capitals (flush with the left margin), followed by a colon, then the actual words in upper and lower case letters.

Headings

Major headings are printed centered, bold and all capitals. Use the decimalized system in Arabic numbers for the headings, subheadings, and sub-subheadings. Subheadings are printed in bold italics upper and lower case and aligned flush with the left hand margin. Begin the text five spaces after the subheadings. Sub-subheadings are printed in italics, upper and lower case and indented five spaces. Begin the text five spaces after the sub-subheading.

Figures and Tables

Figures, including drawings and photographs, should be captioned and numbered (ex. Fig.1, Fig.2). Figures should be inserted into the running text with lines at least 0.3mm thick. Tables should be also numbered (ex. Table1, Table2) and captioned.

References

All publications cited in the text should be presented in a list of references following the text of the manuscript, numbered in the order in which they occur, and given in parentheses [].

Journals

Journal titles should be abbreviated as given in Chemical Abstracts. If unsure about the official abbreviation, please give the full title. If one of these papers is referred to more than once, do not use a new number but identify it by the earlier number. When there are more than three authors, it is permissible to list the first author, followed by a comma, et. al. Authors should be cited with their initials and first and last names as follows:

1. S. Krowelski and T. Gutowski, *SAMPE.J.*, 23(3), 21 (1987)
2. S. T. Buljan and V. K. Saran, *Composites*, 18(2), 99 (1987)

Books

For a book, give the author(s), the complete title, the edition (if other than first), the publisher and city, the year of publication, and the page number(s) as follows:

3. Hargittai and M. Hargittai, *Symmetry Through the Eyes of a Chemist*, VCH Publishers, New York, 1986, pp.59, 86.

The exact page number is given for citing a specific passage, table, or figure. Later citations to the same book may be given in the form such as in ref.60, pp.16-29. Many books are written by a number of contributors, under a general editor. The work of the various contributors may be referred to as below:

4. H. F. Mark and H. A. Willin in D. O. Hummel, ed., *Proceedings of the 5th European Symposium of Polymer Spectroscopy*, VCH Publishers, Inc., New York, 1979, pp.5, 289.
5. K. J. Ivin in D. O. Hummel, in ref. 10, pp.26-35

Symposia

Symposia may be referred to as follows:

6. P. R. Ypung and A. C. Chang, *SAMPE International Symposium*, 31, 315 (1985)

Reports

Specialized reports and company product bulletins to which you refer should include dates and titles, e.g.,

7. J. S. Mills, C. I. Herakovich and J. G. Davies, "Transverse Microcracking in Celion 6000/PMR-15 VPI-F-79-35", December 1979.
8. Spectra 900 Ultra High Strength Fiber, Allied Fibers, Petersburg, Virginia, 1985.

Patents

For Patents, give as much information as possible: names and initials of all patentees, full issue date, the assignee, such as:

9. U.S.Pat. 3,411,256 (Nov.19, 1986) J. S. Best (to the Dow Chemical Co.).

Communications

Personal communications that are referenced should be dated.